

How to Enroll in AutoPay:

Employees may enroll in AutoPay and paperless billing online via CenturyLink My Account or by providing information on the Employee Concession Request Form.

CenturyLink My Account:

1. Visit: <https://eam.centurylink.com/eam/login.do>.
 - Note: You must Enroll in My Account if not already or Sign in with your user name and password.
2. Click “**Schedule Recurring Payments**” below the Pay Now button (upper right).
3. Follow the instructions.

Employee Concession Request Form:

1. Provide your Checking or Savings account information in the AutoPay section of the Employee Concession Request form.
 - If Checking, provide a copy of a voided check.
 - If Savings, provide a copy of a savings deposit slip.
2. The Offline Support team will set up your AutoPay when the request form is processed.